

**City Of New Virginia
Council Meeting Minutes
September 7th, 2021**

The Council met in regular session on Tuesday September 7th, 2021 at 7:00 p.m. for the September Council Meeting.

The meeting was called to order by Mayor Huston with Council Members Galivan, Nelson, Strange and Truman present. Zuercher absent.

Minutes from the August meeting and Treasurer's Report were approved.

Old business discussed: A letter of resignation from Brent Baughman as City Clerk dated 8/31/2021 and effective 8/31/2021 was presented to the Council. Truman moved, seconded by Strange to accept Brent Baughman's letter of resignation as City Clerk effective 8/31/2021. A roll call vote was taken: 4 ayes, 0 nays. Motion carried.

Nelson moved, seconded by Strange to appoint Jennifer Baughman as City Clerk and also maintain duties of Deputy Clerk at a salary of \$3650.00 per month. A roll call vote was taken: 4 ayes, 0 nays. Motion carried.

A price quote from Precision Tree Care for 25-30 hours at \$160.00/hr. (\$4000.00 to \$4800.00) for trimming trees in street right of ways (19 feet above street level) and sidewalks/street signs (9 feet above ground level) was discussed. Strange moved, seconded by Truman to approve Precision Tree Care price quote of \$4000.00 to \$4800.00 for trimming trees in street right of ways and sidewalk/street signs. A roll call vote was taken: 4 ayes, 0 nays. Motion carried.

Citizen Input: Megan Haynes was present to discuss a proposed affordable housing project. Haynes understands there is not enough open land within the city limits of New Virginia for her project. She is looking for land outside of the cities of New Virginia, Truro, St. Charles and Winterset. The lots would be ½ acre, the homes would be manufactured homes with no basement, one driveway, no income restrictions, background checks would be performed, there would be space for retirees as well as new families. Land locations next to the city limits were discussed.

Everett Kephart was present to discuss the possibility of closing the alley on the north side of 507 West Street and 506 Grand Street with the west half of the alley going to Norville Huston and the east half the alley going to Everett Kephart. Nelson moved, seconded by Galivan to close the alley. A roll call vote was taken: 4 ayes, 0 nays. Motion carried.

Water Utilities discussed: Strange and Truman have not yet received an email from the new Setflow water meter system regarding an application to monitor their individual water usage, high flow alarms, etc.

The City of New Virginia has been approved for funding through the American Rescue Plan Act of 2021. The City will receive \$36585.31 this fiscal year and \$36585.31 in FY 2022-23 for a total of \$73170.62. The funds will be used to continue the new water meter project.

Law Enforcement: – The report summary from the Sheriff’s Office for the month of August was reviewed. Deputies received or initiated 16 calls for service during the month. Officers spent in excess of 39 hours in the City for the month. There were no citations and/or warnings written for traffic violations that occurred within the City of New Virginia proper.

Fire Department Business: Ads continue to be reviewed for a good used truck for a backup grass truck.

Truman moved, seconded by Galivan to remove Brent Baughman from the City State Bank accounts and add Jennifer Baughman and Justin Strange to the City State Bank accounts to have the authority to sign checks. A roll call vote was taken: 4 ayes, 0 nays. Motion carried.

GAMP FINANCIAL UPDATE

September 7th, 2021

All GAMP accounts have been transferred to the City’s account. There is a separate cash line on the report for all of the GAMP funds. Our rentals have been steady and we will have same youth groups back using the building starting this month. We received a statement from the Post Office for PO Box rental. I would recommend we close this PO Box and change these over to the City’s PO Box.

Strange has been working with Swank Motion Pictures, Inc. via email regarding movie licensing and price quotes for the outdoor movie event. A one day Public Performance License for most movies for a crowd size of less than 200 people ranges from \$395.00 to \$450.00.

The outdoor movie night at GAMP Park has been changed from September 25th to Saturday October 2nd. Look for additional information on the City website and Facebook.

Galivan moved, seconded by Strange to close the GAMP PO Box. A roll call vote was taken: 4 ayes, 0 nays. Motion carried.

Work will begin on the installation of the golf disc course after the truck pull that is scheduled for September 18th. Terry Stuart will form up for the concrete pads and help pour them.

There is a dead ash tree in GAMP Park. Mayor Huston will investigate and resolve the issue.

NEW VIRGINIA PLAYGROUND COMMITTEE UPDATE

The Playground Committee has received a bid of \$1800.00 for the sign. The sign will be a two-sided design with powder coating to protect it from the elements. The Committee hopes to have a meeting this month to finalize the sign project as well as the memorial tree. The account balance is \$2,510.82.

Truman moved, seconded by Nelson to have the City pay for the new park sign. A roll call vote was taken: 4 ayes, 0 nays. Motion carried.

KEEP IOWA BEAUTIFUL PROGRAM

The account balance is \$1,934.72. Work continues on what to paint on the window panels of the second story of the Depot Restaurant. The Committee is working with the artists that painted the mural on the wall of the building south of the bank to explain what the mural pictures are and display the information in an 8'x10' area of the wall. The Garden Club will be re-doing the little garden area in Old Settlers Park. The Hometown Pride Committee is looking for more volunteers to join the Committee.

There are two City Council seats up for election in November. It is believed Justin Strange will seek re-election. Jake Zuercher's seat will be open as he will be moving outside of town, out of the city limits. Also, the Mayor position is up for re-election/election.

Galivan moved, seconded by Nelson to pass and approve the proposed Password Policy & Procedures Document per City insurance carrier request. A roll call vote was taken: 4 ayes, 0 nays. Motion carried.

Truman moved, seconded by Strange to approve Low-Income Household Water Assistance Program Water Utility Vendor Agreement with IMPACT Community Action Partnership. A roll call vote was taken: 4 ayes, 0 nays. Motion carried.

Strange moved, seconded by Truman to approve payment of all City bills. A roll call vote was taken: 4 ayes, 0 nays. Motion carried.

With no further business to come forth, Strange moved, seconded by Truman to adjourn meeting. A roll call vote was taken: 4 ayes, 0 nays. Motion carried. Meeting adjourned at 8:56 p.m. The October council meeting is scheduled for Monday October 4th, 2021 at 7:00 p.m. **October meeting date – Monday October 4th, 2021 at 7:00 p.m.**



Jennifer Baughman, City Clerk